

**Tennessee-IDA Regional Mini-Grant**

**I. Information Overview and Grant Specifications**

The purpose of the annual regional mini-grant is for outreach in accordance with the vision of the International Dyslexia Association (IDA). This could include, but is not limited to parent education, public awareness, or professional development (ex. distribution of brochures, public service announcements, billboards, expenses related to guest speaker presentations, etc.). The proposal should be free from endorsement of any particular program or product and should not be an inducement to do business or provide any particular service which is not in accordance with the bylaws or the mission of the IDA.

Proposals, along with a detailed budget, should be submitted to the chairman of the grant committee. Such review will be forwarded to the president, an ex-officio member of the committee. At least three grant committee members including the treasurer will be responsible for reviewing proposals as here to fore mentioned. The grant committee is authorized by the board to approve, disapprove or request modification of proposals. The grant committee is also responsible for reporting to the board those proposals which have been approved and encouraging other regions to submit grant requests. Upon dissipation of said grant funds, the person(s) awarded the grant will be responsible for reporting back to the board via an informal presentation along with a final budget including receipts.

**II. Applicant Acknowledgements**

(name)

I (We) submit this grant proposal for review and approval, in

accordance with guidelines as set forth above, on this date:

**Signature Grant Applicant**

(Type your name in box for electronic submissions)

**III. Approval Status**

Mini-Grant is approved \_\_\_ was not approved \_\_\_

on this date \_\_\_\_\_ of this month \_\_\_\_\_ and year \_\_\_\_\_

\_\_\_\_\_  
Grant Committee Chairman - Signature

**I. Identifying Information**

<b>Applicant:</b>		<b>Region:</b>	
<b>Event Name:</b>		<b>Date:</b>	

**II. Purpose** (type “Yes” or “No” as applicable)

<b>Tennessee International Dyslexia Association Regional Mini-Grant Application</b>			
Public Education		Public Awareness	
Professional Development		Other:	

**III. Event Description**

Provide Brief description of event below:

**IV. Additional Details**

Target Audience	
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Amount of Funds Requested	
Date Funds Needed	
Method of Evaluating Response (please attach a copy of evaluation form)	
Other Funding Sources? Yes or No	
If yes, name source	

***Please attach*** a detailed budget for the event, including all income sources and expenses.

Following the event and disbursement of funds you will be required to give an informal presentation to the TN-IDA board including the submission of a final budget and receipts.

**Signature Grant Applicant**

(Type your name in box for electronic submissions)

**Tennessee International Dyslexia Association  
Regional Mini-Grant Application**

**CHECKLIST**

**Prior to submitting this form to us, please type “Yes” if you are including the following items (#1 thru #4) and type “Yes” for items #5 through #8 to show you understand the conditions of this grant. If any answer is a “No,” please provide an explanation at the end of this page:**

1. Fill in the <b>Applicant Acknowledgement</b> section on Page 1?	
2. Fill in all textbox spaces on Page 2?	
3. Attach a Detailed Budget?	
4. Attach your Method for Evaluating Response?	
5. Do you understand that, if approved, you will be asked to provide a brief informal report to the TN-IDA board?	
6. Do you understand that you must provide a final typed budget, including a copy of all receipts?	
7. Do you understand that all unused funds must be returned to TN-IDA Treasurer?	
8. Do you understand that any grant modifications and/or changes in spending allocations will require approval through the Grants Committee?	
9. Did you sign below to indicate you agree to follow the guidelines as established in this document?	

**Signature Grant Applicant**  
(Type your name in box for electronic submissions)